



**PROPERTY OWNERS ASSOCIATION**

**COMCAST REQUEST FOR SERVICE CHANGE**

**INSTRUCTIONS**

**HOA** – Use this form and procedure to request change in service or new service under the COMCAST BULK CONTRACT FOR ABERDEEN POA.

**NEW HOMEOWNERS** – Must fill out and return this form to **CAMPBELL PROPERTY MANAGEMENT** within 60 days of closing date.

**CURRENT HOMEOWNERS-**

Downgrade in service is **NOT** permitted.

Upgrades permitted once a year-forms must be turned in by **November 1<sup>st</sup>** on any year.

**TENANTS-** No changes permitted by tenant’s only homeowners can request upgrade of service.

A tenant may order retail services from providers (Comcast, AT&T, etc.) at their own expense, outside of the Aberdeen Bulk Comcast Contract.

**INSTALLATION-** To have equipment installed or to receive a local phone number, personal contact Comcast Bulk Contract Department at 1-800-934-6489. Comcast may charge an installation fee which is homeowner’s responsibility to pay.

**PLEASE NOTE:** Current homeowner’s are only permitted to upgrade once a year no down grading is permitted. New homeowner’s can choose either video only or triple play.



**REQUEST FOR CHANGE OF SERVICE**

This form must be submitted to **Campbell Property Management** by October 15<sup>th</sup> for upgrades

**NEW HOMEOWNERS-** VIDEO ONLY \_\_\_\_\_ TRIPLE PLAY \_\_\_\_\_ CLOSING DATE \_\_\_\_\_  
new homeowners must include closing date

**CURRENT HOMEOWNER UPGRADE** – ONLY UPGRADE TO TRIPLE PLAY PERMITTED \_\_\_\_\_

Name of Homeowner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Village: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_